

## **Executive Committee Meeting Minutes – Monday, May 5, 2003**

Chairman Dwyer called the meeting to order at 8:31 a.m. and led the Committee in the Pledge of Allegiance.

**Present:** Chairman James Dwyer, County Board Supervisors Patricia Haukohl, Kenneth Herro, Walter Kolb, Richard Manke, Duane Paulson and Duane Stamsta.

**Also Present:** County Board Chief of Staff Lee Esler, Legislative Advisor David Krahn, Legislative Advisor Mark Mader, Internal Audit Manager Lori Schubert, Waukesha County Federated Library System Director Tom Hennen, UW Extension Director Marcia Jante, Supervisor Kathleen Cummings, Executive Chief of Staff Jeff Landin, Office Services Coordinator Donna Simmert, Senior Financial Analyst Clara Daniels, Senior Financial Analyst Andy Thelke, Supervisor Hank Carlson and Office Services Coordinator Windy Jicha.

### **Correspondence**

Chairman Dwyer reviewed and passed out the list of correspondence. He said Supervisors should let Jicha know if they want copies of the listed items.

### **Meeting Approvals**

**MOTION:** Manke moved, Haukohl second, to approve attendance at the WCEDC annual business meeting on May 13, 2003. **Motion carried: 7-0.**

### **Chair Comments**

Dwyer said Chief Justice Abrahamson asked him to serve on Policy and Planning Advisory Committee (PPAC). Dwyer told her that it would be an honor as long as it doesn't conflict with any county duties. PPAC is the state Supreme Court system's long-range planning committee.

### **Discuss the Scope of the Child Support Audit**

Schubert said the audit would be a compliance audit of the Child Support Division's operations to ensure compliance with appropriate laws and regulations. The historic earning of performance-based funding via state contract will also be reviewed. This audit will take two to three months to complete.

### **Approve Minutes of April 14, 2003**

**MOTION:** Haukohl moved, Herro second, to approve the minutes of April 14, 2003. **Motion carried: 7-0.**

### **Discuss and Consider the Following Appointments:**

#### **158-A-001: Appointment of Paul Pronold to the Solid Waste Management Board**

**MOTION:** Paulson moved, Stamsta second, to approve 158-A-001: Appointment of Paul Pronold to the Solid Waste Management Board. **Motion carried: 7-0.**

#### **158-A-002: Appointment of Joann Kreimendahl to the Solid Waste Management Board**

**MOTION:** Herro moved, Manke second, to approve 158-A-002: Appointment of Joann Kreimendahl to the Solid Waste Management Board. **Motion carried: 7-0.**

#### **158-A-003: Appointment of Jim Roepke to the Community Development Block Grant Board**

**MOTION:** Haukohl moved, Kolb second, to approve 158-A-003: Appointment of Jim Roepke to the Community Development Block Grant Board. **Motion carried: 7-0.**

#### **158-A-004: Appointment of Alicia Silva to the Solid Waste Management Board**

**MOTION:** Stamsta moved, Herro second, to approve 158-A-004: Appointment of Alicia Silva to the Solid Waste Management Board. **Motion carried: 7-0.**

### **Future Agenda Items**

- Airport/Expo/Northview land use plan.

### **Discuss the Waukesha County Federated Library System Annual Report**

Hennen reviewed the Waukesha County Federated Library System (WCFLS) annual report. This year, they initiated the Children's Choice Award and Waukesha County Reads program. Programs like these bring more cohesion to the community. WCFLS received three awards in the library category from the National Association of Counties. They have applied for these awards again. Circulation is up substantially which is explained by the downturn in the economy. The WCFLS conducted a telephone survey of 500 library users. The survey investigated how often users visited the library, library and tax use satisfaction and whether the caller believed that libraries will continue to exist despite the Internet. The WCFLS is continuing long-range planning with the Act 150 Committee. The System also works with three libraries per year to help them plan for the future. All libraries in the system met the implementation standards this year.

Paulson asked if it is a requirement that all libraries have computers? Hennen said it isn't a requirement but a goal. Libraries receive funds from charges on phone bills to cover the cost of T-1 Internet connection lines. This allows libraries to pay approximately \$100 per month for a T-1 line instead of the usual cost of \$500.

**MOTION:** Haukohl moved, Manke second, to accept the Waukesha County Federated Library System Annual Report. **Motion carried: 7-0.**

### **Discuss the Outcomes of the Act 150 Library Planning Committee**

Hennen discussed the outcomes of the Act 150 Library Planning Committee as outlined in the Summary of Act 150 Committee Recommendations report. He said the county board chair appoints the committee members. The committee consists of eight trustees, three librarians, three municipal executives, three county board supervisors (Supervisors Kipp, Herro, Carlson), three local officials and four current elected officials. The committee members are from both library and non-library communities. None of the committee members are paid for their work. The committee met for six months and gave their final report on March 26.

Hennen reviewed the high points on the report. The committee endorsed the first 14 recommendations unanimously. Herro did a great job directing the committee to consensus. Item number five recommends forming an ad hoc committee to prepare a definitive plan to collect and distribute monies to aid in the capital costs of libraries in Waukesha County. The county board chair will appoint the committee members. It is planned that the county and WCFLS boards will be able to review the committee's plan by January 1, 2004.

Herro said half of the users of the City of Waukesha library don't live in the city. It comes down to the committee figuring out a system of collection and distribution. He is hesitant on a capital costs collections system because certain libraries shouldn't get capital funding. He doesn't want money going to communities with libraries that are inefficient and should not be in existence. Revenue sharing is done all over the country and it should be done here.

Hennen said the Act 150 Committee and the Federated Library System Board have approved the plan to form this committee and now it must come before the county board. Hennen is working with Esler on whether or not an ordinance is needed to form this committee. Esler said he will review the code and work with Hennen to write an ordinance.

Herro said he recognizes that people outside of the communities use the libraries and aren't paying for it. He feels you should eliminate the smaller libraries or require a fee for use. Hennen said he urges having operating standards but not building standards such as where buildings should be located and the size. He doesn't pretend that this issue will be easy to work out.

Carlson said with capital funding there's an assumption that all funding will be included. The capital funding would be provided using the same formula that is used now with taxes and would amount to a nickel per \$1000. This wouldn't cover all libraries full capital costs, just a small portion of the capital costs.

Esler said in terms of the committee formation, county board rules allow the formation of the committee. The Act 150 Committee could form its own subcommittee and investigate these items. Dwyer said he thought the last task of the committee was to report on these findings. Herro said he doesn't have a problem with this plan and the representation is not so bad. Esler said the other option is to form a panel established by the county board per code rules that will perform the delegated work. The panel would be created through an ordinance.

Esler said the committee's recommendation ten urges the county board to pass resolutions urging library systems in adjacent counties to come to the bargaining table with a plan for mutual recognition of library cards. Hennen said Milwaukee, Dodge and Washington Counties are the targeted counties in this recommendation. Hennen hopes that an agreement could be made with Washington County in particular.

**MOTION:** Paulson moved, Haukohl second, to draft an ordinance adopting the recommendations and supplemental items for further consideration made by the Act 150 Committee. **Motion carried: 7-0.**

#### **Discuss the Waukesha County Federated Library System (WCFLS) Grant Application for Automation Server (I-Bistro for All)**

Hennen said this grant will assist in the creation of a single shared automation system for all 16 WCFLS members. The grant will provide two Dell power edge servers for the I-Bistro content for the libraries that will balance the load on the servers and provide a backup source if something were to happen to a server. This grant will help libraries purchase necessary equipment, allow for all member libraries to share a single software program, increase resource sharing between libraries and reduce local costs.

Stamsta asked if the server will be part of the Waukesha Public Library System? Hennen said yes.

Herro asked if all of the libraries are a part of this? Hennen said not yet, but he hopes they will all be included. At present Waukesha Brookfield, Muskego, Big Bend Butler and constellation libraries are favorably considering it. The entire project is multi year so there is a lot of time to get everyone to come on board. Libraries will have to sign on and use their money to make it work. Hennen said this is a small step toward making a shared system.

Haukohl asked if it is a problem that the Waukesha System owns the servers? Hennen said this will encourage other libraries to join. It is difficult to get to a point where all libraries are ready to move on to new technology at the same time. Historically, Waukesha County libraries are more technologically advanced so this is the third generation of circulation technology for many libraries.

The committee came to consensus to accept this grant.

**The committee took a ten-minute break.**

**Discuss the Following UW-Extension Grant Applications: Phoenix Heights Neighborhood Revitalization Grant, A Community that Cares: Haertel Field Neighborhood Revitalization Grant, Village of Sussex – Community Planning Project (A CDBG Application), Neighborhood Revitalization Project: Waukesha's Haertel Field and Phoenix Heights and Waukesha Teen Leadership Development Institute**

Jante said the committee received the completed “intent to apply” information for the Community Development Block Grants (CDBG). The grants have not been completed so all of the information is not yet available. These grants are ongoing.

Kolb said he would like to see reports from the law enforcement agencies in this area showing that crime is reduced. He doesn’t see these grants actually working. He will not vote yes for any grants for the Haertel Field or Phoenix Heights areas until he sees actual reports showing improvement.

Jante said CDBG gave them money to evaluate the usefulness of these programs. Jan Wilber, a grants consultant for Waukesha County, has been working on this report and it should be completed by June 1, 2003. Lowered housing turnover, crime reports and academic reports from the school will be evaluated. The Sheriff’s Deputies from Sussex visited the executive committee several months ago and reported that the crime rate was reduced by 50%.

Herro asked if could we have an exit strategy on when we are going to leave these areas? What is the measure of success? We need benchmarks to see what is working. Jante said benchmarks are listed in completed grant applications. There are measures that look at things such as school attendance and performance, increased homeownerships and decreased turnover in rental units. The schools are interconnected with the neighborhoods. Fewer people are leaving the area because they want to stay in the community. People are taking ownership of apartment complexes. There is increased neighborhood pride and involvement in the community. They are forming their own neighborhood clubs and bringing in education. Residents want the UW-Extension to be involved for the long haul. These facts will be revealed in the upcoming evaluation.

Dwyer asked what other neighborhoods in Waukesha County are eligible for these programs? Jante said there are two other neighborhoods in Waukesha County that are eligible. One is a neighborhood in the City of Waukesha near Lowell School and the other is an elderly apartment complex in Oconomowoc.

Haukohl said if these are the areas in the county that need the most help, it doesn’t bother her that monies are spent to improve the quality of life and it keeps neighborhoods viable. Community block grants are for certain levels of income and if these programs succeed great. The grants help keep communities healthy and viable.

Jante said she welcomes the committee members to attend some of these programs. It is different when you can put a name to a face.

#### **Discuss Supervisor Cummings’ Request for a Code Change to the Capital Project Approval Process**

Supervisor Cummings passed out a draft ordinance of proposed changes to chapter seven of the county code. She said that working on chapter seven now is ahead of time but she wanted to get input from the executive committee on this issue. The difference between the current code and this draft ordinance is the addition of subsection 3 to Sec. 7-16(c). Supervisor Cummings said she is doing this is because she looked at the code and something occurred in regards to one of the capital projects.

Supervisor Cummings said all of Waukesha County knows that a jail will be built. At one point there was discussion on an educational center and a firing range. During these discussions, she got the impression the firing range was an alternate and would be voted on at another time. What had occurred and what she didn’t know was that if a project is under budget, it doesn’t come back to the board for a vote on the alternates. It only comes back to the board if there is a change in scope or if it is over budget. Because the building climate is good, the bids may come in under budget. With something so important it should come back to the board for a vote. The board missed this and didn’t do its job. This change to chapter seven code is a fall back for future

supervisors. This needs to be done so we can be accountable to our constituents. Just because this project comes in under budget doesn't mean the firing range should be added.

Manke said the issue of the firing range did come up. The Public Works committee took the education part out of the project scope. It was known that the range was an alternate. There are 26 alternates to the jail project. If we make this change then what happens when the next bid comes up?

Dwyer said this issue wouldn't change the jail capital project. The board didn't put language in the capital project to bring the project back to the board. The board had several chances to put language into the project. There are 31 base bids and 13 alternates. By statutes, we have given the Public Works committee the power to handle these bids. Anything in the bids is up to the Public Works committee to decide what should be included in the event of an underbid. He thinks the language in Supervisor Cumming's proposed ordinance is confusing.

Paulson said he wasn't too concerned about the shooting range because he thought that it would come back to the board for a vote.

Supervisor Cummings said the board should approve this project as if it were a separate project. This can't be mistaken for the capital projects process because it is based on elements. She cares about program element.

Dwyer said in the past, we've put language in capital projects to bring it back to the board if the project came in under budget. There isn't a change in the jail project scope because the firing range was in the capital project scope as an alternate bid. Dwyer said we approved the firing range for a possible inclusion so now it will come back to the Public Works committee for a vote. He said the Public Works committee could say that this project should be brought back to the entire board.

Esler said the problem goes beyond code language. There is a problem with definitions that isn't solved by Supervisor Cummings' redraft. The problem is the way the alternate was stated in the project. Even if there was language to bring it back to the board he would have advised against it. No one has said anything about the other 12 alternates. Esler said this is not a good amendment to the code because it would be better to address these situations as they arose. Legislatively the board's responsibility on alternates to capital projects is never addressed. Contingency language should have been added when it was discussed in this committee but it wasn't so now it is up to the public works committee.

### **Legislative Update and Status of State Budget Activities**

Krahn handed out and reviewed the 2003 State Legislation chart dated May 5, 2003. The lottery certification waiver request was denied and the finance committee will get a report on it. The publication waiver was turned down but Outagamie County is going to try to receive the waiver using a new angle. The author of the bill on lottery credit certification has 27 sponsors. The bill is in the wings and it isn't moving.

### **State Budget**

Krahn said if nothing else, the budget will be done on time. They want to have it out of the joint finance committee by the end of May. There are a number of issues coming up that are important such as property tax, shared revenue, health and human services issues, etc. They need to deal with these issues soon to get the budget out by the end of May. Krahn thinks the budget bill will pass and be signed by the governor with some vetoes. He said there will be a budget repair bill this year. He expects changes to cigarette tax and user fees. When going through the budget, they're making cuts to make cuts without looking at what county and city

governments will need to do to continue offering services. The governor can only veto what is actually in the budget.

Krahn said there is a proposal for swapping courts for shared revenue. There are no known outcomes to this. Health and human services could see a number of nickel and dime issues that the state could do to us rather than cut shared revenue.

**Discuss Preliminary Recommendations on Changes to the Waukesha County Code Chapters 1, 2 and 3**  
Esler said that two thirds of the work to these chapters is done. No changes are needed in chapters one and two so it doesn't need to be brought back to the executive committee. Esler said he started reviewing chapter three and found the chapter has some residue left over from the former administration chapter two. This chapter has some factual matters that could be dealt with at one committee meeting. Some of the issues that need to be updated include jurors' fees and mileage reimbursement. It needs to be decided whether or not to include fees in the county code.

#### **Chair Comments**

Dwyer said he and Esler participated in a WCA conference call on shared revenue and court pickup fees. It is difficult for the state to fully pick up court fees. Jury fees should be picked up statewide. A possible solution is for the counties to provide the buildings and the state provides the services. It is a complex issue that couldn't be solved in an hour and a half conference call. Dwyer will continue to work with Mark O'Connell at WCA on these issues.

#### **Motion to Adjourn**

**MOTION:** Kolb moved, Haukohl second, to adjourn the meeting. **Motion carried: 7-0.** Meeting adjourned at 12:15 p.m.

Respectfully submitted,

Duane E. Paulson  
Secretary